



Pozible for Community Groups

Step One

Make sure you are registered with GiveNow! If not, go to www.givenow.com.au/listyourcause and register with us now. When your cause is live with GiveNow, you are automatically registered with Pozible and you can kick off your crowdfunding campaign.

Step Two

Go to Pozible - www.pozible.com. The first thing we recommend is to read everything Pozible has to offer on crowdfunding and how to run a successful campaign. Go to the **Before You Start** section and read the Pozible Handbook. Contact a Pozible staff member and have a chat about your idea. Give yourself the best possible chance to succeed by preparing properly.

When you feel you're ready to roll go to -

Step Three

Hit **Create**, and then **Get Started**.

It is important that under **Category**, you choose **Community**.

Follow Pozible's simple steps to launch your campaign.

When you get to the **Not-For-Profits and Charities** section, tick the box to indicate that you are a registered Australian Not For Profit Organisation or Charity. You will be asked to enter your ABN. By entering your organisation's ABN, Pozible can find your organisation and its details through the GiveNow system. GiveNow verifies that you have the relevant Authorities to Fundraise, and that if you are claiming DGR status, that you actually have it.

Pozible may contact you to ensure you really are authorized to run a crowdfunding campaign for your organisation. Don't be offended – it's a simple way of protecting you and your organisation from unauthorized fundraisers and troublemakers.

Note that your bank account details are those linked to your GiveNow appeal. If you need to change these then you need to send verification of your changed bank account details to GiveNow. Email a deposit slip or a bank statement with your organisation name, account number and BSB number to donations@givenow.com.au and GiveNow will update your account details as soon as possible.

To launch your crowdfunding campaign and collect donations follow Pozible's step by step process.