

BOARD BUILDER Conference 2009

PRACTICAL RENEWAL : POSITIVE RESULTS : **BETTER BOARD PERFORMANCE**

Friday, 27 November 2009
9.15am – 4.30pm

Moonee Ponds, MELBOURNE

The LEADING and
BEST VALUE national
conference for community
boards, committees and
governing councils
BOOK NOW!

Proudly supported by:



Boards, Committees & Governance Centre
One of the 16 Knowledge Centres of Our Community



ourcommunity.com.au

Keynote Speakers



MURRAY BAIRD

Murray is a regular contributor to the Board Builder newsletter and Senior Partner at Moores Legal, leading the firm's not-for-profit section.



BEC BROWN

A student and the youngest ever Chair of Channel 31, Bec is one of this country's most exciting emerging leaders.



CATHERINE BROWN

Catherine is a highly experienced consultant, specialising in starting up and building the capacity of community organisations and supporting change.



KATE CALDECOTT

Kate is a senior member of Our Community's training team, specialising in training for community groups on grants and governance.



KIRSTEN DEANE

The current President of Down Syndrome Victoria, Kirsten has a key interest in promoting positive representations of people with a disability.



BRETT DE HOEDT

Brett is the charismatic and entertaining Mayor of Hootville Communications, providing specialist communications services to community groups.



HUTCH HUSSEIN

Hutch leads the advocacy, innovation and marketing team at Spectrum Migrant Resource Centre, and is co-convenor of the Victorian branch of EMILY'S List.



PROF. MYLES MCGREGOR-LOUNDES OAM

Myles is the head of the Australian Centre of Philanthropy & Nonprofit Studies, which is well known for its high-quality work on community governance.



KATHY MCLEAN

An executive search specialist, Kathy has worked for both for-profit and not-for-profit organisations. She specialises in finding talent to fill important roles in the services sector.



PATRICK MORIARTY

Patrick is a community governance specialist, designing and delivering Our Community training on this topic and serving on a number of community boards.



SINCLAIR TAYLOR

Sinclair is the Head of Westpac Financial Education and the designer of a new suite of financial training products for the community sector.



SENATOR URSULA STEPHENS

Senator Stephens is the Australian Government's Parliamentary Secretary for Social Inclusion and the Voluntary Sector.

About the Conference

Community groups come in all shapes and sizes, from grassroots groups meeting around a kitchen table to highly structured organisations with large budgets and a professional workforce.

What all these groups have in common is their passion for their cause.

But passion alone is not enough to provide good stewardship – modern community boards, whatever their size or style, need to be adaptable, knowledgeable and responsible.

The Board Builder conference provides the opportunity to reflect, learn, network and identify strategies for practical renewal of your board.

This is the conference for all people who sit on a board, manage a board, work with a board, or want to get on a board.

LEARNING OUTCOMES

- Gain a sound understanding of the principles and practices associated with successful governance in the community sector
- Learn about your individual roles and responsibilities, and those of the governance group as a whole
- Find out how to find new board members and get the best out of those you have
- Improve the dynamics of your board – its meetings, its outcomes
- Learn strategies for overseeing and managing boards and committees and improving board-staff relations
- Strengthen financial oversight
- Get troubleshooting advice from the experts
- Gain renewed energy for contributing to and building your organisation

WHO WILL BENEFIT

- Prospective and current members of community group boards, committees and governing councils of all sizes and from all areas of the community sector
- Community sector staff with responsibility for managing a board/committee
- Local government staff and councillors with responsibility for overseeing or interacting with community organisations
- School principals and other staff with responsibility for overseeing, managing or interacting with governing councils

OUR COMMUNITY ALLIANCE PARTNERS



The Program

9.00 - 9.15 AM

COFFEE/TEA & REGISTRATION

9.15 - 9.30 AM

WELCOME

9.30 - 10.45 AM

PANEL SESSION

WELCOME AND INTRODUCTION

Rhonda Galbally, CEO, Our Community

FINDING NEW BLOOD:

Taking a Fresh Look at Board Recruitment

- **Kirsten Deane, President, Down Syndrome Association of Victoria**
How to get consumers onto your board
- **Bec Brown, Chair, C31**
How to get young people onto your board
- **Hutch Hussein, Manager, Advocacy, Innovation & Marketing Unit, Spectrum Migrant Resource Centre**
How to get people from multicultural backgrounds onto your board
- **Murray Baird, Senior Partner, Moores Legal**
How to get business people onto your board

If there's one thing that pretty much every community group board wants and needs, it's new talent. In this dynamic session you will learn where to find new blood, how to get your newbies to hit the ground running and some of the surprising results you might expect from welcoming newcomers into the fold.

10.45 - 10.50 AM

COFFEE ON THE RUN

10.50 - 12.00 PM

CONCURRENT SESSIONS (YOU CHOOSE TWO)

1. GETTING BACK TO BASICS

Kate Caldecott, Director, Our Community

Are you thinking of joining a board for the first time? Been on a board for a while but not quite sure what your role is? Want some clarity on what a board should do and how it should run? If you answered 'yes' to any of these questions, this is the session for you.

2. RESOLVING CONFLICT

Patrick Moriarty, Director of Training & Development, Our Community

Need help getting the dormouse to contribute, toning down the troublemaker, or moving on the "board corpse"? This session will provide pointers for dealing with some of the more common sources of conflict on community boards.

3. FUTURE PROOFING YOUR ORGANISATION

Catherine Brown, Principal Consultant, Catherine Brown & Associates

Future proofing your organisation requires a willingness to take a critical look at the status quo and a desire to bring into focus what lies ahead. In this session you will learn why planning is important and what a functional planning process might look like.

4. MINDING THE MONEY

Sinclair Taylor, Head of Westpac Financial Education

It's all very well for the Treasurer to be on top of the finances, but how about everyone else? How much do you know about the health of your group's finances, really? In this session you will learn how to gain a deeper understanding of the core financial drivers that affect your group.

5. SUPPORTING THE CEO

Kathy McLean, Executive Search Consultant, Fish & Nankivell Ogilvie Watson

A critical task for any board that governs an organisation with staff is to recruit, supervise and support the CEO. In this session you will learn how to find the right person to head up your organisation and how to make sure they are given the right support they need to deliver results.

The Program

12.00 - 1.00 PM

LUNCH (Optional session on free Our Community board resources from 12.40pm)

1.00 - 2.10 PM

CONCURRENT SESSIONS

CONCURRENT SESSIONS

Attend your second chosen concurrent session

1. Getting back to basics
2. Resolving Conflict
3. Future Proofing your Organisation
4. Minding the Money
5. Supporting the CEO

2.10 - 2.40 PM

KEYNOTE PRESENTATION & TREASURERS' AWARDS LAUNCH

PEEKING AROUND CORNERS:

What's Next for the Australian Community Sector

Senator The Honourable Ursula Stephens, Parliamentary Secretary for Social Inclusion and the Voluntary Sector

The past few years has seen an unprecedented upswing in Federal Government interest in the Australian community sector. In this keynote presentation, Senator Ursula Stephens will outline what's in store for the community sector over the next 12 months, report on progress of the National Compact and launch the search for the 2010 Westpac Outstanding Community Treasurers.

2.40 - 3.20 PM

KEYNOTE PRESENTATION

ONE SIZE FITS ALL?

Trying governance models on for size

Professor Myles McGregor-Lowndes OAM, Director, The Australian Centre of Philanthropy and Nonprofits Studies, QUT

There are seemingly as many governance models as there are community groups. No two groups work in exactly the same way. In this keynote address, Australia's foremost expert on community governance reveals which models work best and how you can get your governance group really humming. Plus hear about the latest developments in community governance innovations, including the standard Chart of Accounts project.

3.20 - 4.30 PM

PANEL SESSION



BOARD DOCTOR

BOARD DOCTOR

Kate Caldecott

Patrick Moriarty

Catherine Brown

Kathy McLean

FACILITATED by Brett de Hoedt, Mayor, Hootville Communications

Revealing the answers to all the burning questions you have about community governance. Tell us about your board ills and let our Board Doctors work their magic.

“

I enjoyed the day immensely and am looking forward to the next conference.”

Past Attendee, Board Builder Conference

Conference Information

Date & Time

Friday, November 27, 2009, 9.15 AM - 4.30 PM (registration from 8.45 PM)

Venue

Moonee Valley Racing Club, McPherson St, Moonee Ponds, VIC; Melway Ref 29A7

Parking

Free all-day parking is available at the venue

Public Transport

Taxi: Ask to be dropped at Members Gate 1, Moonee Valley Racing Club, McPherson St, Moonee Ponds

Tram: Route #59 Airport West-City; Catch the tram from anywhere on Elizabeth St in the city & get off at Stop 33 (Moonee Ponds Junction). Walk down Dean St, turn left into McPherson St; enter at Members Gate 1

Train: Catch a Broadmeadows/Craigieburn Line train from any City Loop station & get off at Moonee Ponds Station. Walk down Puckle St (becomes Dean St) through the shopping strip and turn left at McPherson St; enter at Members Gate 1

Contact Metlink for info on timetables, ticket prices and maps www.viclink.com.au Phone 131 638

Price

\$275 (or \$465 for a group of two)

Accommodation

We recommend www.lastminute.com.au or www.wotif.com

Takeaway Reference Material

In line with our sustainability objectives, conference presentations will not be printed and distributed during the conference but will instead be available via the Our Community website – a direct weblink will be advised via email following the conference.

Bookings, Cancellation & Refund Policy

Registrations must be paid no later than 10 working days prior to the event. 50% of the registration fee is refundable if notice of cancellation is received more than 10 working days prior to the event; NO REFUND is available where notice of cancellation is received less than 10 working days prior to the event. Substitution of attendees is allowed. Written notice is required for cancellations and substitutions. It is not possible to transfer registration between events.

Commitment to Access & Equity

We are committed to access and equity and everything will be done to meet your needs. Alan Matic will be delighted to assist any individual or organisation that requires any assistance. Contact Alan on (03) 9320 6805 or by email to alanm@ourcommunity.com.au

About the Conference Organisers

This conference is an initiative of the Australian Institute for Community Practice and Governance (AICPG), the training arm of Australia's leading community sector support organisation, Our Community. The AICPG provides accredited training, half-day workshops and conferences designed specifically for the staff, volunteers, board/committee members and supporters of community organisations throughout Australia. More information at www.ourcommunity.com.au/training

Registration/Tax Invoice

BOARD BUILDER 2009

FIVE EASY WAYS TO REGISTER

● PH: (03) 9320 6800

● MAIL:

Our Community
PO Box 354
North Melbourne VIC 3051

● ONLINE: (by credit card or cheque)
[www.ourcommunity.com.au/
boardbuilder2009](http://www.ourcommunity.com.au/boardbuilder2009)

● FAX: (03) 9326 6859

● EMAIL: service@ourcommunity.com.au

COMPLETE YOUR DETAILS

Attendee One

Please register me for the Board Builder Conference on
Friday, 27 November 2009

Name

Job Title

Org

Address

Email

Phone

Fax

Specify special needs (wheelchair access, dietary requirements etc)

Attendee Two

Please register me for the Board Builder Conference on
Friday, 27 November 2009

Name

Job Title

Org

Address

Email

Phone

Fax

Specify special needs (wheelchair access, dietary requirements etc)

Select your two preferred sessions: (TWO ONLY)

CONCURRENT SESSIONS

- 1: Getting Back to Basics 4: Minding the Money
 2: Resolving Conflict 5: Supporting the CEO
 3: Future Proofing your Organisation

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PAYMENT AMOUNT

No. of participants	Price \$ Per person	Price \$ Group of two	TOTAL
<input type="text"/>	x <input type="text"/>	x <input type="text"/>	= <input type="text"/>

Note: Payment is Required 10 working days before the event

THREE EASY WAYS TO PAY

- **CHEQUE:** Cheques payable to Our Community Pty Ltd
- **EFT:** BSB: 033 132 ACC: 146221
- **CREDIT CARD:** Please fill in your card details online or in the space provided below and send via post, fax or email.

CREDIT CARD DETAILS

Visa Mastercard AMEX

Card Number

Expiry Date

/ /
Date

Total Amount

Cardholder's Name

Signature

CHEQUES Payable to
Our Community Pty Ltd
For teams larger than
two please contact Steve
Moriarty on (03) 9320 6811

All prices inclusive of GST.
Our Community
ABN is 24 094 608 705.

NOTE: TAX INVOICE: Where a registration is for less than \$1000 (inc GST) this document becomes a Tax Invoice for GST purposes upon completion of payment.

The Boards, Committees & Governance Centre has been established by Our Community to help community groups and their board/committee members to build a better board, be a better board member, and find or advertise board positions.

FIND OUT MORE:

www.ourcommunity.com.au/boards

