

Conditions of Entry

Commonwealth Bank of Australia

Commonwealth Bank Not-for-Profit Treasurers' Awards 2019

1. Information on how to enter and prize details set out in all communications regarding the Commonwealth Bank of Australia Not-for-Profit Treasurers' Awards 2019 (the "**Promotion**") form part of these Conditions of Entry. Any entry not complying with these Conditions of Entry is invalid. Entry into this Promotion and the acceptance or receipt of a prize by the winner(s) is deemed as acceptance of these Conditions of Entry.
2. The Promoter is the Commonwealth Bank of Australia ABN 48 123 123 124 of Level 8, 201 Sussex Street, Sydney (the "**Promoter**").
3. The Promotion commences at 09.00am AEST on Monday, 20 May 2019 and closes at 11.00am AEST on Friday, 26 July 2019 (the "**Promotion Period**").
4. Entry into the Promotion is open to individuals who satisfy the following eligibility requirements ("**Eligible entrants**"):
 - Aged 18 years or over and a resident of Australia
 - Are not members of the immediate family (spouse, parent, sibling or child) of employees of the Promoter or the Promoter's related entities directly involved in the Promotion (as determined by the Promoter)
 - Have not already entered the Promotion.

To enter, eligibility requirements must be met, with entries and nominations submitted through the online entry form found via <https://www.ourcommunity.com.au/TreasurersAwards2019> or <https://www.ourcommunity.com.au/TreasurersAwardsCBA2019> (for CommBank employees only).

There are two ways to participate in the 2019 Not-for-Profit Treasurers' Awards:

One: Not-for-profit treasurers only. Not-for-profit treasurers will need to complete the online entry form and answer the question '... what do you need to help make your job as a not-for-profit treasurer have an even greater impact on your organisation'.

Two: For Commonwealth Bank Employees only who also work as a not-for-profit treasurer. Participants will need to complete the online entry form and answer the question: 'What could CBA do to help make your job as a not-for-profit treasurer have a greater impact on the organisation you are supporting?'. Entries to be submitted via <https://www.ourcommunity.com.au/TreasurersAwardsCBA2019>

5. Chance plays no part in winning this Promotion. Winning entries will be judged on their originality and creativity from the valid entries received during the Promotion Period. The entries will be judged by Our Community at Our Community House 552 Victoria Street, North Melbourne, VIC 3051 on 6 August 2019. Winners will be notified by telephone within two (2) days of the date of judging.
6. There are a total of four (4) prizes to be won. Each prize is comprised of the following:
 - a \$5,000 donation to the winning Treasurers' nominated Not-for-Profit organisation; and
 - flight to Melbourne (for the Awards' night) from their capital city during Not-for-Profit Finance Week (16 – 20 September 2019).

Overnight accommodation for the Awards' night (held during Not-for-Profit Finance Week) and meals to the value of \$1,250 are included. Winners are responsible for spending money, alcoholic and non-alcoholic beverages, trip incidentals and personal effects.

7. The total prize pool is approximately \$25,000 based on the recommended retail value and is correct at the time of printing. The Promoter accepts no responsibility for any variation in prize value.
8. If any winner fails to claim their prize by Friday, 16 August 2019 the Promoter may select further winning entries on subject to any written directions given under applicable trade promotion laws and regulations. These winners' names will be published in the public notices section of The Australian newspaper on 25 September 2019.

9. Prizes are subject to:
 - a. the terms and conditions of booking, accommodation, carriage and use of any suppliers. Where they contradict these Conditions of Entry, these Conditions of Entry will prevail.
 - b. seat and room availability at the time of booking.
 - c. blackout periods including all Australian school holidays (in all Australian states and territories).
10. All bookings are to be made via the Promoter.
11. The airline tickets do not attract any loyalty program award points.
12. Unless expressly stated all other expenses including travel insurance, all government and airport taxes (excluding fuel or other surcharges), passports, visas, spending money, meals, beverages, optional excursions whilst using the prize, transfers to and from departure points, additional accommodation and insurance will be the sole responsibility of each Winner.
13. By acceptance of a prize the winner agrees to the name of the winner being published in the public notices section of The Australian on 25 September 2019 and on the Our Community and Commonwealth Bank websites and promotional material relating to the Awards.
14. Prizes are not transferable or exchangeable and cannot be taken as cash. The winners accept the prize 'as is' and acknowledge that the Promoter accepts no responsibility for any tax implications that may arise from the prize. The winner should seek advice from the Australian Tax Office or their own taxation adviser or independent financial adviser.
15. The Promoter's decision is final and no correspondence will be entered into. The Promoter will arrange for delivery of the prizes within Australia, after the selection of the winning entries, by mutual agreement with the winner(s).
16. The Promoter will use its best endeavours to provide the prizes listed. If the prizes are unavailable for whatever reason, the Promoter reserves the right to substitute for that prize or item for a prize or item of an equivalent value subject to any written directions given under applicable trade promotion laws and regulations.
17. In the event that for any reason whatsoever a winner does not take an element of the prize at the time agreed by the Promoter then that element of the prize will be forfeited by that winner and cash will not be awarded in lieu of that element of the prize.
18. Our Community and the Promoter reserves the right to request that the winner demonstrates their eligibility for the prize as a condition of receipt of a prize. Identification considered suitable for verification is at the discretion of the Promoter.
19. If for any reason this Promotion is not capable of running as planned (including, but not limited to) infection by computer virus, bugs, unauthorised intervention, fraud, technical failures or any other causes beyond the control of the Promoter which corrupt or affect the administration, security, fairness, integrity or proper conduct of this Promotion, the Promoter may take any action that may be available including cancelling, terminating, modifying or suspending the Promotion. The Promoter reserves the right in its sole discretion to disqualify any individual who tampers with the entry process.
20. Any cost associated with accessing the promotional website is the dependent on the Internet Service Provider used and is the responsibility of the entrant.

21. The Promoter accepts no responsibility for late, lost or misdirected entries. Incomplete, ineligible or incomprehensible entries will be deemed invalid. The Promoter reserves the right to verify the validity of entries and to disqualify any entry that is not in accordance with these Conditions of Entry.
22. The Promoter is not responsible for any problems or technical malfunction of any telephone network or lines, computer online systems, servers or providers, computer equipment, software, technical problems or traffic congestion on the internet or any website, or any combination thereof (including, but not limited to) any injury or damage to participants or any other person's computer related to or related to or resulting from participation in or downloading any materials in this Promotion.
23. To the extent permitted by law, the Promoter and its related entities and its and their respective directors, officers, employees and agents, will not be liable for any personal injury, loss or damage, whatsoever which is suffered or sustained (including, but not limited to) indirect or consequential, financial or other loss) to or by a winner.
24. Nothing in these Conditions of Entry limits, excludes or modifies or purports to limit, exclude or modify the statutory consumer guarantees as provided under the Competition and Consumer Act, as well as any other implied warranties under the ASIC Act or similar consumer protection laws in the States and Territories of Australia ("Non-Excludable Guarantees"). Except for any liability that cannot by law be excluded, including the Non-Excludable Guarantees, the Promoter (including its respective officers, employees and agents) excludes all liability (including negligence), for any personal injury; or any loss or damage (including loss of opportunity); whether direct, indirect, special or consequential, arising in any way out of the Promotion.
25. Except for any liability that cannot by law be excluded, including the Non-Excludable Guarantees, the Promoter (including its respective officers, employees and agents) is not responsible for and excludes all liability (including negligence), for any personal injury; or any loss or damage (including loss of opportunity); whether direct, indirect, special or consequential, arising in any way out of: (a) any technical difficulties or equipment malfunction (whether or not under the Promoter's control); (b) any theft, unauthorised access or third party interference; (c) any entry that is late, lost, altered, damaged or misdirected (whether or not after their receipt by the Promoter) due to any reason beyond the reasonable control of the Promoter; (d) any variation in prize value to that stated in these Terms and Conditions.
26. All entries become the sole property of the Promoter. The Promoter collects your personal information so that it may process your entry, administer this Promotion and contact you regarding information on products or services that may be of interest to you. The Promoter may communicate personal information to external providers and organisations to which it may outsource certain functions. The Promoter will use and handle your personal information as set out in its Privacy Policy, which can be viewed at www.commbank.com.au or obtained from a branch. The Privacy Policy set outs how you may access, update or correct your personal information, change your direct marketing preferences or make a privacy complaint. You may contact the Promoter via the Privacy Officer, Customer Relations, Commonwealth Bank Group, Reply Paid 41, NSW 2001, by calling 13 2221 or by visiting any branch.
27. These Conditions of Entry shall be governed by the laws of all Australian States and Territories and each entrant agrees to submit to the non-exclusive jurisdiction of the Australian States and Territories.